



Column/View Permission

User Guide

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1. Introduction

BoostSolutions Column/View Permission provides more customizable protection on list columns and views than the native SharePoint permission system. This allows for more safeguards on column and view levels and allows administrators to control access for authorized users and deny unauthorized entry.

This user guide will guide you to install and configure Column/View Permission on your SharePoint.

For latest version of this copy or other user guides, please visit our document center:

<https://www.boostsolutions.com/download-documentation.html>

2. Enter Column Or View Permission Page

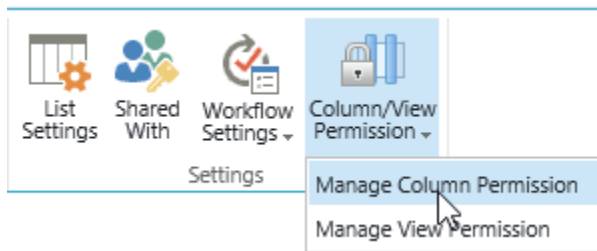
There are two ways a user can enter Column or View Permission Settings, through **site settings** or **list settings**.

On List

To enter the column or view permission settings page from list, you must first have **Full Control** permissions on the current list.

Entering through Ribbon

- Navigate to the List or Library tab on the ribbon menu.
- Click **Column/View Permissions** and then select and click **Manage Column Permission** or **Manage View Permission** on the ribbon menu.




Entering through list settings

- Click **List Settings** on ribbon menu.
- Click **Column Permission settings** or **View Permission settings** under the **Permissions and Management** section.

Permissions and Management

- [Delete this list](#)
- [Save list as template](#)
- [Permissions for this list](#)
- [Workflow Settings](#)
- [Generate file plan report](#)
- [Enterprise Metadata and Keywords Settings](#)
- [Information management policy settings](#)
- [Column Permission settings \(Powered by BoostSolutions\)](#)
- [View Permission settings \(Powered by BoostSolutions\)](#)

On Site

- a. Select Settings  and then select **Site Settings**.
- b. In the site settings, located under BoostSolutions Software, click **Column Permission Settings** or **View Permission settings**.

BoostSolutions Software

[List Transfer Settings](#)[Column Permission settings](#)[View Permission settings](#)[Convert Lookup Column](#)[Data Connector Settings](#)[List Sync Settings](#)[AD Information Sync settings](#)

- c. Enter Column Permissions Settings or View Permission Settings page. In this page, you can configure settings, including add a permission part, export/import permission settings, activate/deactivate a permission part, and more.

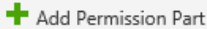



Select Site: Product Center ▼		Advanced Settings	
		View: All Lists ▼	
List Name (Number of Permission Parts)	Column Permission	Actions	
▷ Contacts (1)	Enable ▼	Add Permission Part Export Import Advanced Settings (Stop inheriting settings)	
▷ Employee Information (1)	Enable ▼	Add Permission Part Export Import Advanced Settings (Stop inheriting settings)	
◀ Employee Information list (2)	Enable ▼	Add Permission Part Export Import Advanced Settings (Inherit settings)	
Permission Part Name		Status	Actions
Administration		✔ Activated	View Edit Delete
General		✔ Activated	View Edit Delete
▷ Project Tracking List (1)	Enable ▼	Add Permission Part Export Import Advanced Settings (Stop inheriting settings)	
▷ PT Tasks (2)	Disable ▼	Add Permission Part Export Import Advanced Settings (Inherit settings)	
▷ Requests List (1)	Disable ▼	Add Permission Part Export Import Advanced Settings (Stop inheriting settings)	
▷ Shared Documents (1)	Enable ▼	Add Permission Part Export Import Advanced Settings (Stop inheriting settings)	
▷ User Employee Info (3)	Enable ▼	Add Permission Part Export Import Advanced Settings (Stop inheriting settings)	

3. Managing Column Permission

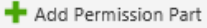



3.1 Enable/Disable Column Permission

You can enable or disable the Column Permission feature for the list and library.

- a. Enter the Column Permission settings page from list or site settings.
- b. To enable column permission, select **Enable** from the drop-down list.

Column Permission	Enable	▼
   		
Permission Part Name	Status	Actions

- c. To disable the product, select **Disable** from the drop-down list.

Column Permission	Disable	▼
   		
Permission Part Name	Status	Actions

3.2 Activate/Deactivate A Permission Part

The Permissions Settings section provides an overview of all currently setup Column Permission settings.

The Status column displays whether a permission part is **Activated** or **Deactivated**.

Permission Part Name	Status	Actions
Administration	✓ Activated	View Edit Delete
General	✓ Activated	View Edit Delete

- a. Enter the Column Permission settings page from list or site settings.

- b. Select a permission part that you want to activate.
- c. Click **Activated** or **Deactivated**.

Permission Part Name	Status	Actions
Administration	Activated	View Edit Delete
General	Deactivated	View Edit Delete

3.3 Add A Permission Part

A permission part is a container which contains the selected users and columns permissions. To set column permissions on the list or library, you first need to add permission parts.

- a. Enter the Column Permission settings page from list or site settings.
- b. Click **Add Permission Part**.

Column Permission Disable

Add Permission Part Export | Import

Permission Part Name	Status	Actions
----------------------	--------	---------

- c. In the Part Name box type a name of the part you would like to add.

* Part Name

▼ Include Users

- d. In the Include Users section, specify the user or groups.

▼ Include Users

Select User ☐ All users ☒ Only the following users

Select Users/Groups



[Select more users](#)

- e. In the Exclude Users section, type the users or groups.

▼ Exclude Users

Select Users/Groups

Henry

Select more users

- f. In Permission Settings section, select the columns and set as hidden or read-only for each item form.

▼ Permission Settings

Configure column permissions for "new item" "edit item" and "view item" forms. For "new item" and "view item" forms, columns can be set as hidden. For the "edit item" form, columns can be set as either read-only or hidden.

Note: Column permission settings use the column name as the identifier. If you change the column name, the permissions will be noneffective.

Column Permission Settings

New Item Form	Edit Item Form	View Item Form	Condition	Actions
Hidden: First Name, Family Name, Name, E-mail, Mobile Phone, Contract Due Date, Duration of Contract, Employee ID, Joined in, ID Card, Department, Account Name, Users in People list	Hidden: Contract Due Date, Duration of Contract, Joined in, ID Card Read-only: First Name, Family Name, Name, E-mail, Mobile Phone, Employee ID	Hidden: Contract Due Date, Duration of Contract, Employee ID, Joined in, ID Card	There are no conditions.	<div>Edit</div> <div>Delete</div>

Add Column Permission

- g. Click **OK** to the permission part.

3.4 Edit A Permission Part

- Enter the Column Permission settings page from list or site settings.
- Select the permission part which you want to edit by either clicking **Edit** or clicking the permission part name.
- Edit the details, and click **OK** to save settings.

3.5 Delete A Permission Part

- Enter the Column Permission settings page from list or site settings.

- b. Select the permission part you want to delete by either clicking **Delete**.

Permission Part Name	Status	Actions
Administration	✓ Activated	View Edit Delete
General	✓ Activated	View Edit Delete

3.6 Preview A Permission Part

Column Permission provides a feature to preview settings of a permission part.

- a. Enter the permission part page and set the specify users and column permissions.
- b. Then, click **Preview**.



After clicking preview a pop-up window will open displaying a preview of the settings of the permission part.

Permission Part - Administration

Include Users

Users/Groups: All users

Exclude Users

There are no users or groups.

Permission Settings

New Item Form	Edit Item Form	View Item Form	Condition
Hidden: First Name, Family Name, Name, E-mail, Mobile Phone, Contract Due Date, Duration of Contract, Employee ID, Joined in, ID Card, Department, Account Name, Users in People list	Hidden: Contract Due Date, Duration of Contract, Joined in, ID Card Read-only: First Name, Family Name, Name, E-mail, Mobile Phone, Employee ID	Hidden: Contract Due Date, Duration of Contract, Employee ID, Joined in, ID Card	There are no conditions.

Close

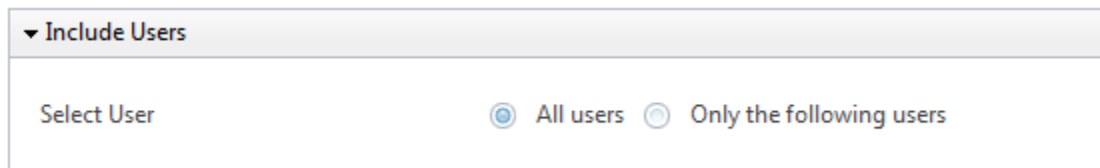
- c. To close the preview window, click **Close**.

3.7 Assign Column Permissions To Users

Assign column permissions for all users

Selecting **All users** means that any users who access the list will be affected by the column permission settings.

- a. Enter the permission part page.
- b. In the **Include Users** section, select **All users**.



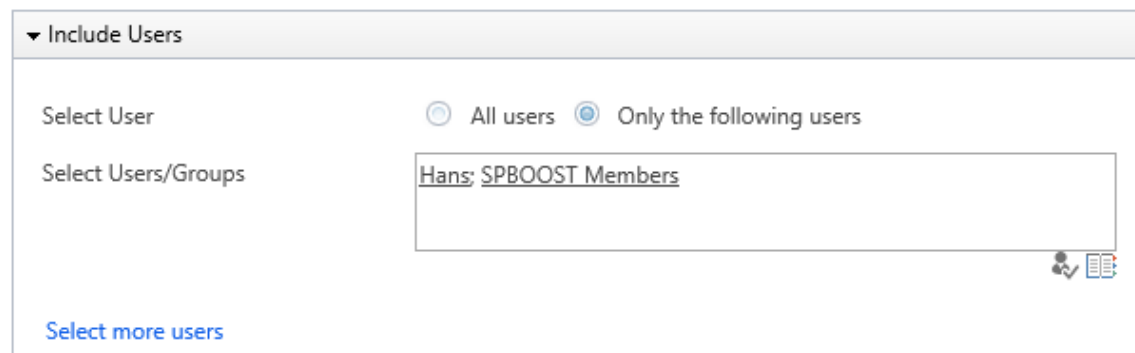
The screenshot shows a section titled "Include Users" with a dropdown arrow. Below the title, there is a "Select User" label and two radio buttons. The first radio button is labeled "All users" and is selected. The second radio button is labeled "Only the following users" and is not selected.

Assign column permission to specified users or groups

You can set column permissions for specified users or groups. Column permission supports the following user or group types:

- Domain user or group
- Form Based Authenticated user
- NT user or group
- SharePoint group

- a. Enter the permission part page.
- b. In the **Include Users** section, select **Only the following users**.
- c. In the **Select Users/Groups** box, type the user or group names.



The screenshot shows the "Include Users" section with the "Only the following users" radio button selected. Below the radio buttons, there is a "Select Users/Groups" label and a text box containing the text "Hans; SPBOOST Members". At the bottom left, there is a link labeled "Select more users". At the bottom right, there are icons for adding and removing users.

Assign column permission to user columns

When you select user/group columns, the column permissions will be assigned to the users or groups contained in those columns.

Column permission allows you to select user columns in the current list or from other lists.

User columns in current list

- Enter permission part page.
- In the **Include Users** section, select **Only the following users**.
- Click **Select more users**.

The screenshot shows the 'Include Users' section of a configuration page. It has a title bar with a dropdown arrow and the text 'Include Users'. Below the title bar, there are two radio buttons: 'All users' (unselected) and 'Only the following users' (selected). To the left of the radio buttons is the text 'Select User'. Below the radio buttons is a text input field with the value 'Hans; SPBOOST Members' and the label 'Select Users/Groups'. At the bottom left of the section is a button labeled 'Select more users' which is highlighted with a red rectangular box.

- In **Choose User/Group Columns** section, check the boxes next to the Person or Group columns.

[Select more users](#)

The screenshot shows the 'Choose User/Group Columns' section. It has a title bar with the text 'Choose User/Group Columns'. Below the title bar is a checkbox labeled 'Show user/group columns in other lists related to lookup columns in this list'. Below this is a list of three columns: 'Account Name' (checked), 'Created By' (checked), and 'Modified By' (unchecked).

- Check the box next to **Show user/group columns in other lists related to lookup columns in this list**.

The screenshot shows the 'Choose User/Group Columns' section with the checkbox 'Show user/group columns in other lists related to lookup columns in this list' checked.

- Then select the check boxes next to the user columns.

Choose User/Group Columns

☒ Show user/group columns in other lists related to lookup columns in this list


<input type="checkbox"/>	Account Name
<input type="checkbox"/>	Created By
<input type="checkbox"/>	Modified By
<input checked="" type="checkbox"/>	Users in People list.User
<input type="checkbox"/>	Users in People list.usera
<input checked="" type="checkbox"/>	Users in People list.Created By
<input type="checkbox"/>	Users in People list.Modified By

User columns from another list

This function is provided to assign permission to **User or Group columns** from another site or list.

- Enter the permission part page.
- In **Include Users** section, select **Only the following users**.
- Expand the **Select more users** section.
- Click **Choose user or group columns from another list**

Choose User/Group Columns from Another List

 Choose User/Group Columns from Another List

User/Group Columns	Condition	Actions
--------------------	-----------	---------

There are no user/group columns chosen from other lists.

- In the dialog window, select **Site** and **List**.

Choose User/Group Columns from Another List

Site

Product Department

List

Tasks

Select user/group columns

☐ Created By
☐ Modified By
☐ Assigned To
☐ Task Group

Condition (Enter a condition to determine the users or groups to which the permissions will be assigned)

Condition

Edit

OK

Cancel

Note: Only sites in the same site collection are available.

- f. Select the **user/group columns** that will be used to specify the users.
- g. Under **Condition**, click **Edit** to set conditions to filter a selection of users.
- h. Then click **OK** to save as one item.

Note: You can also add more user columns from other lists in the permission part.

Choose User/Group Columns from Another List

[+ Choose User/Group Columns from Another List](#)

User/Group Columns	Condition	Actions
Site: Product Department List: Tasks User Columns: Assigned To	There are no conditions.	Edit Delete

Assign column permission to anonymous users

Column Permission can hide or read-only columns for any users when they log on SharePoint as an anonymous user.

- a. Enter the permission part page.
- b. In the **Include Users** section, select **Only the following users**.
- c. Click **Select more users**.
- d. Select the check box next to **Include anonymous users**.

Select Anonymous Users

☒ Include anonymous users

3.8 Exclude Column Permissions For Users Or Groups

The **Exclude Users** section allows administrators to decide which users to exclude from the column permission settings.

Exclude column permission for specified users or groups

Column permission supports the following user or group types:

- Domain user or group
- Form Based Authenticated user

- NT user or group
 - SharePoint group
- a. Enter the permission part page.
 - b. Expand the **Exclude Users** section.
 - c. In the **Select User/Group** box, type the user or group names.

▼ Exclude Users

Select Users/Groups

Henry ; SPBOOST Visitors ;

Exclude column permission settings for user columns

Column permission allows you to select user columns in the current list or from other lists.

User columns in the current list

- a. Enter the permission part page.
- b. Expand the **Exclude Users** section.
- c. In the **Choose User/Group Columns** section, check the boxes next to the Person or Group columns.
- d. Next, check box next to **Show user/group columns in other lists related to lookup columns in this list**.
- e. Then select the check boxes next to the user columns.

User columns from another list

- a. Enter the permission part page.
- b. Expand the **Exclude Users** section.
- c. Click **Choose user or group columns from another list**.

Choose User/Group Columns from Another List

+ Choose User/Group Columns from Another List

User/Group Columns	Condition	Actions
There are no user/group columns chosen from other lists.		

- d. In the dialog window, select **Site** and **List**.

Choose User/Group Columns from Another List

Site: Product Department List: Tasks

Select user/group columns

- ☐ Created By
- ☐ Modified By
- ☐ Assigned To
- ☐ Task Group

Condition (Enter a condition to determine the users or groups to which the permissions will be assigned)

Condition [Edit](#)

OK Cancel

- Select the **user/group columns** that will be used to specify the users.
- Then click **OK** to save as one item.

Choose User/Group Columns from Another List

[+ Choose User/Group Columns from Another List](#)

User/Group Columns	Condition	Actions
Site: Product Department List: Tasks User Columns: Assigned To	There are no conditions.	Edit Delete

Exclude column permission settings for anonymous users

You can also exclude any users when they log on SharePoint as an anonymous user from the column permissions settings.

- Enter the permission part page.
- Expand the **Exclude Users** section.
- Select the check box next to the **Include anonymous users**.

Select Anonymous Users ☒ Include anonymous users


3.9 Set Conditions

Select user columns based on conditions

When you select users or group columns from other lists, you set conditions to filter which users or groups from other lists are affected by column permissions.

- Enter the permission part page.
- Expand the **Include Users or Exclude Users** section.
- Click **Choose user or group columns from another list**.

Choose User/Group Columns from Another List

 Choose User/Group Columns from Another List

User/Group Columns	Condition	Actions
There are no user/group columns chosen from other lists.		

- In the dialog window, select **Site**, **List** and **user/group columns**.

Choose User/Group Columns from Another List

Site

Product Department

List

Tasks

Select user/group columns

☐ Created By


☐ Modified By

☐ Assigned To

☐ Task Group

Condition (Enter a condition to determine the users or groups to which the permissions will be assigned)

Condition

 Edit

OK

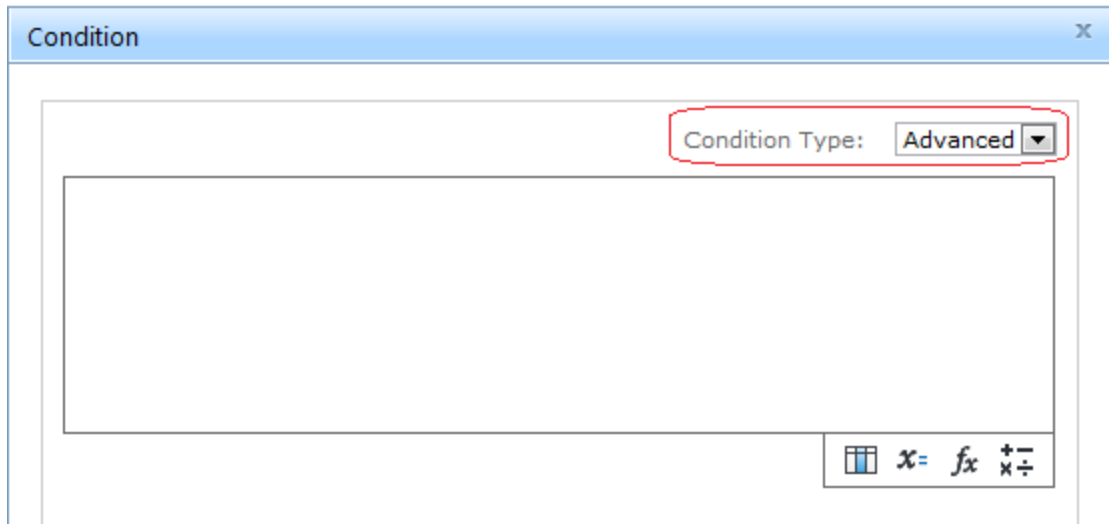
Cancel

- Then, click **Edit** in the **Condition** section.
- In the condition type menu, select either **Basic** or **Advanced** from the drop-down list.

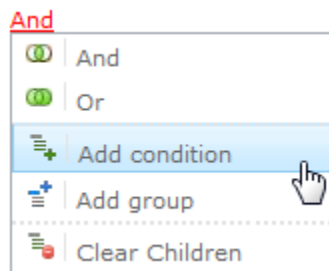
Condition

Condition Type: Basic

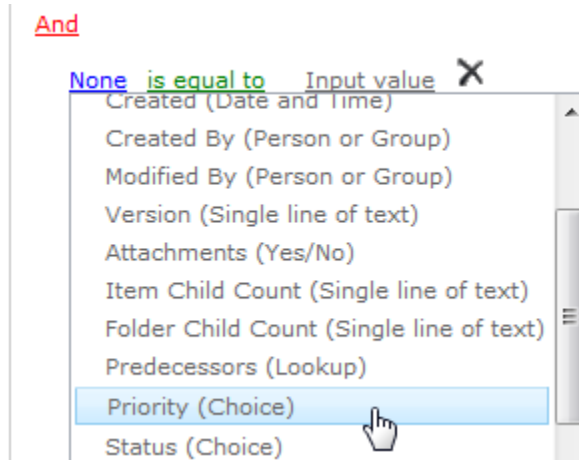
And



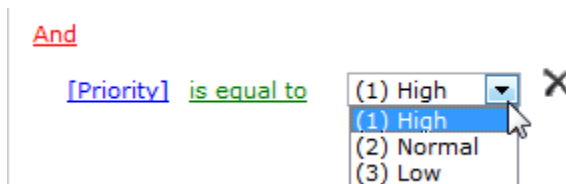
- g. Click **And** and select **Add Condition**.



- h. Select one column; for example, **Priority (Choice)**.



- i. Then select a value from the drop-down list.



- j. Click **OK**.

The dialog box is titled "Condition" and has a close button (X) in the top right corner. Inside, there is a "Condition Type:" dropdown menu set to "Basic". Below this, the condition is displayed as "[Priority] is equal to (1) High" with a red "And" at the start and a red "X" at the end. At the bottom right, there are "OK" and "Cancel" buttons.

Set column permissions based on conditions

You can control the column permissions based on different conditions.

- a. Click **Add Column Permission**.

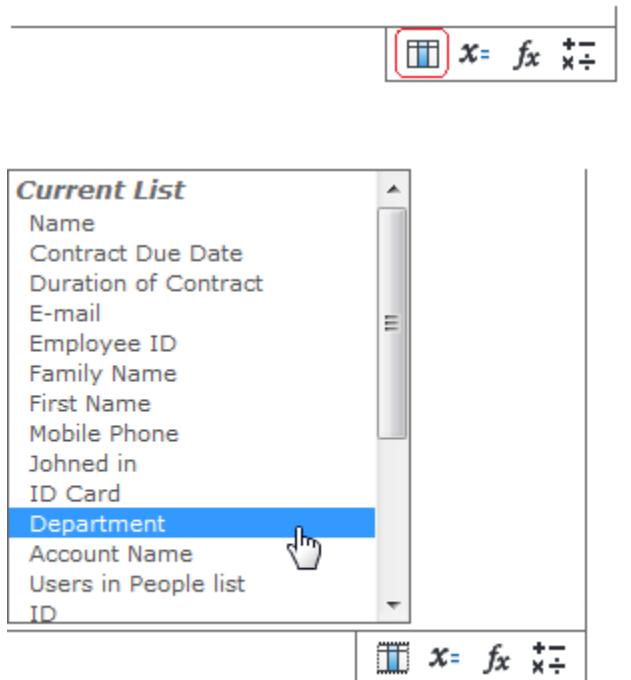
The dialog box is titled "Permission Settings" and has a close button (X) in the top right corner. It contains a description of column permissions and a "Note". Below this is a table titled "Column Permission Settings" with columns for "New Item Form", "Edit Item Form", "View Item Form", "Condition", and "Actions". The "Add Column Permission" button is highlighted with a red box.

New Item Form	Edit Item Form	View Item Form	Condition	Actions
Hidden: Contract Due Date, Duration of Contract, E-mail	Hidden: Read-only: Contract Due Date, Duration of Contract, E-mail	Hidden: Family Name, Johned in, ID Card	There are no conditions.	<div>Edit</div> <div>Delete</div>

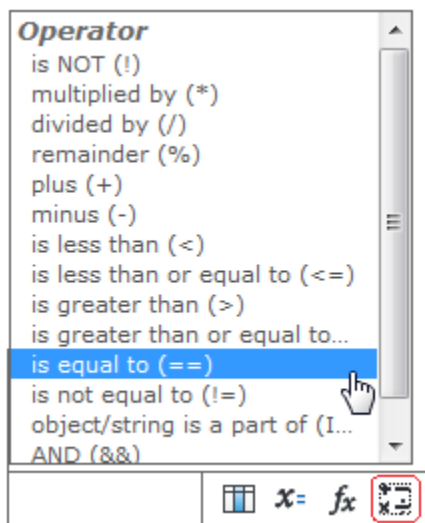
- b. Click **Edit** in the **Conditions** section.

The dialog box is titled "Add Column Permission" and has a close button (X) in the top right corner. It contains a "Condition" section with an "Edit" button highlighted by a red box.

- c. Select the condition type as **Advanced**.
- d. Select one column first; for example, **Status**.



- e. Then select one **Operator**; for example, **is equal to**.



- f. Type a value with double quotations.



- g. When the operation is successful a green tick will appear in the lower right corner of the entry box.

Condition

Condition Type: **Advanced**

[Department]==**"HR"**

OK Cancel

h. Click **OK**.

3.10 Hide Or Read-Only Columns

3.10.1 Set Columns As Hidden Or Read-Only

Column Permission can specify what columns are accessible and in what way for each form. Column permission settings use the column name as identifier. If you change the column name, the permissions will be noneffective.

In **New Item Form**, columns can be set as hidden.

In **Edit Item Form**, columns can be set as hidden or read-only.

In **View Item Form**, columns only can be set as hidden. When the columns are set as hidden, they will be invisible in the list views in modern experience.

It's important to note a key difference between SharePoint's classic and modern experiences. In the classic experience, it is possible to hide both the content and title of columns in the list view. However, in the modern experience, only the content can be hidden.

- Enter the permission part page.
- Click **Add Column Permission**.

▼ **Permission Settings**

Configure column permissions for "new item" "edit item" and "view item" forms. For "new item" and "view item" forms, columns can be set as hidden. For the "edit item" form, columns can be set as either read-only or hidden.

Note: Column permission settings use the column name as the identifier. If you change the column name, the permissions will be noneffective.

Column Permission Settings

New Item Form	Edit Item Form	View Item Form	Condition	Actions
Hidden: Contract Due Date, Duration of Contract, E-mail	Hidden: Read-only: Contract Due Date, Duration of Contract, E-mail	Hidden: Family Name, Johned in, ID Card	There are no conditions.	<div>Edit</div> <div>Delete</div>

Add Column Permission

- c. Filter the columns by the content type; for example, by Item. Select columns and set as hidden or read-only.

Set Column Permissions Filter Columns All ▼

Column Name	New Item Form	Edit Item Form		View Item Form
	Hidden	Hidden	Read-only	Hidden
First Name	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Family Name	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Name	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Job Title	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business Phone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E-mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Company	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business Phone2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Home Phone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- d. Click **Edit** to set the conditions.

Condition

 **Edit**

- e. Then, save the settings as one item.
- f. Click **Add Column Permission** to add more column permission settings.
- g. You can click **Edit** or **Delete** buttons to modify or delete items.

Column Permission Settings

New Item Form	Edit Item Form	View Item Form	Condition	Actions
Hidden: Account Name, Users in People list	Hidden: Read-only: Duration of Contract, Employee ID	Hidden: Family Name	[Department] == "HR"	<div>Edit</div> <div>Delete</div>
Hidden: Name, Contract Due Date, Duration of Contract, E-mail, First Name, ID Card, Department, Account Name, Attachments	Hidden: Contract Due Date, Duration of Contract, Employee ID, ID Card Read-only: Family Name, First Name, Mobile Phone, Department	Hidden: Contract Due Date, Duration of Contract, Passport#, Johned in, ID Card	[Department] == "Support"	<div>Edit</div> <div>Delete</div>

3.10.2 Hide Columns In Datasheet View

Column permission can control column permissions in the datasheet view.

After you set columns to hidden, they will not be shown on the datasheet view.

✓	Family Name	First Name	Contract Due Date	Duration of Contract	E-mail	Employee ID	Mobile Phone	Passport#	Joined in	Department	
	Mike	...	Miller	10/14/2015	3	mike.miller@mail.com	200100214	0432 633 125	221475021473215	10/11/2015	IT
	Peter	...	Lee	10/15/2016	3	peter.lee@mail.com	200100315	0432 541 523	221475021473226	10/12/2016	IT
	Brad	...	Rachel	1/16/2015	3	brad.rachel@mail.com	200100216	0433 231 573	221475097873215	1/13/2015	IT
	James	...	Kong	3/17/2017	5	james.kong@mail.com	200100217	0431 541 652	221475021473256	3/12/2017	IT
	Laura	...	Chen	1/8/2015	3	laura.chen@mail.com	200100218	0432 312 784	221475021473289	1/5/2015	IT



✓	Family Name		First Name	E-mail	Employee ID	Mobile Phone	Department
	Mike	...	Miller	mike.miller@mail.com	200100214	0432 633 125	IT
	Peter	...	Lee	peter.lee@mail.com	200100315	0432 541 523	IT
	Brad	...	Rachel	brad.rachel@mail.com	200100216	0433 231 573	IT
	James	...	Kong	james.kong@mail.com	200100217	0431 541 652	IT
	Laura	...	Chen	laura.chen@mail.com	200100218	0432 312 784	IT

Note: To hide columns that are not shown in the datasheet view, make sure you have installed **Web Services for Column View Permission** on all web front ends.

3.10.3 Hide Columns In Alert Me Emails

To make sure column permissions work with Alert Me emails, select **Activate** in the Manage Web Application Features, Column Permission for Alert Me feature for web applications in central administration.



Column Permission for Alert Me 5.0.1.1212

Enable column permissions for Alert Me emails. (Powered by BoostSolutions)

Deactivate

Active

In the list, set columns as hidden, then set Alert Me emails. Columns will not be shown in Alert Me emails.

3.10.4 Hide Columns In Version History

- In the permission part page, select columns and set as hidden in the View Item Form.
- In the list, select the item, and click Version History.
- Columns will be hidden based on the conditions you select.

Version History

×

[Delete All Versions](#)

No. ↓

Modified

1.0 10/17/2014 2:41 PM

Modified By

☐ Annette Young

Family Name

Mike

First Name

Miller

E-mail

mike.miller@mail.com

Mobile Phone

0432 633 125

Contract Due Date

10/14/2015

Duration of Contract

3

Employee ID

200100214

Department

IT

Passport#

221475021473215

Joined in

10/11/2015



Version History
×

Delete All Versions

No. ↓	Modified	Modified By
1.0	10/17/2014 2:41 PM	<input type="checkbox"/> Annette Young
	Family Name	Mike
	First Name	Miller
	E-mail	mike.miller@mail.com
	Mobile Phone	0432 633 125
	Department	IT

3.11 Manage Advanced Settings

Manage Settings on Site

Column/View Permission provides a page to configure more settings on site or list level.

After the settings are configured on site, the sub sites and contained lists can inherit or customize (stop inheriting) settings.

Follow these steps to enter the Advanced Settings page:

- Go to > **Site Settings** > **BoostSolutions Software** > **Column Permission settings**.

if you want to manage settings in a root site, under **Site Collection Administration**, click **Go to top level site settings**.

- In the Column Permission Settings page, click **Advanced Settings** link.

Site Settings › Column Permission Settings

Select Site: ▼
Advanced Settings

- In the settings page, you can configure the following options:

If you enter the settings page from a sub site, you can choose to inherit to stop inheriting settings from a parent site.

☒ Inherit settings
☐ Stop inheriting settings

To customize the settings for a site, select Stop inheriting settings and then configure each section.

Object-Model Settings

The Object-Model Settings section lets you decide if read-only columns can be edited on object-model level or by applications that use object-model.

This feature will also control if the read-only columns can be modified in datasheet view.

To enable modification of the read-only columns, select the check box next to **Allow modification of read-only column**.

Object-Model Settings

Specify whether the read-only columns can be modified using object-model.

Enabling this setting will allow users to update the read-only columns in datasheet view, SharePoint Designer workflow, web services and third-party applications using web services.

Note: If you disable this setting, users can still edit the read-only columns in datasheet view, but all the changes will not be saved.

☒ Allow modification of read-only column

Exempt users from column permissions

In the section, you can decide which users will be excluded from the column permissions. The excluded users can access all columns in the list.

Exempt users from column permissions

You can define which users will be exempt from column permission settings and can still access all columns in list.

When "Site Collection Administrators/System Account" is selected, Site Collection Administrators and System Account will be exempt from column permission settings.

When "Users who have Manage Permissions permission" is selected, Users who have Manage Permissions permission in this list will be exempt from column permission settings.

When "None" is selected, column permission settings will apply to all users.

Exempt the following users from column permission settings:

- ☒ Site Collection Administrators/System Account
- ☐ Users who have Manage Permissions permission
- ☐ None

- **Site Collection Administrators/System Account**

After select this option, Site Collection Administrators or System Account will be exempt from the column permissions.

- **Users who have Manage Permissions permission**

After select this option, the users who have Manage Permissions permission will be exempt from the column permissions.

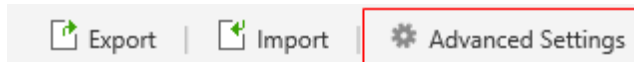
- **None**

After select this option, no one will be exempt from the column permissions. The column permissions will be applied to all users.

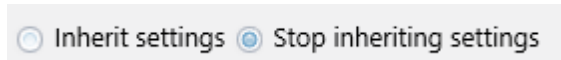
Manage Settings on List

Besides managing settings on a site level, you can configure the above settings for an individual list or library.

- To access the settings page in a list, go to: **List Settings** > **Column Permission Settings** > **Advanced Settings**.



- In the Advanced Settings page, click **Stop inheriting settings**, and then configure the unique settings.



- Configure the following sections: **Object-Model Settings** and **Exempt users from column permissions**. The steps for configuration are similar to those found in [section 3.11](#).

3.12 Manage Column Permissions On The Site

Column Permission provides a central page on the site where you can manage column permissions on all lists or libraries.

Select Site: Product Center ▼		Advanced Settings	
		View: All Lists ▼	
List Name (Number of Permission Parts)	Column Permission	Actions	
▶ Contacts (1)	Enable ▼	Add Permission Part Export Import Advanced Settings (Stop inheriting settings)	
▶ Employee Information (1)	Enable ▼	Add Permission Part Export Import Advanced Settings (Stop inheriting settings)	
▶ Employee Information list (2)	Enable ▼	Add Permission Part Export Import Advanced Settings (Inherit settings)	
Permission Part Name		Status	Actions
Administration		✔ Activated	View Edit Delete
General		✔ Activated	View Edit Delete
▶ Project Tracking List (1)	Enable ▼	Add Permission Part Export Import Advanced Settings (Stop inheriting settings)	
▶ PT Tasks (2)	Disable ▼	Add Permission Part Export Import Advanced Settings (Inherit settings)	
▶ Requests List (1)	Disable ▼	Add Permission Part Export Import Advanced Settings (Stop inheriting settings)	
▶ Shared Documents (1)	Enable ▼	Add Permission Part Export Import Advanced Settings (Stop inheriting settings)	
▶ User Employee Info (3)	Enable ▼	Add Permission Part Export Import Advanced Settings (Stop inheriting settings)	

You can locate lists in other sites by changing the site in the drop-down list.

Select Site: Product Center ▼

You can also filter lists by views as follows:

- **All Lists.** Show all lists and libraries under selected site.
- **Lists with Permission Parts.** Show all lists and libraries which contain the permission parts.
- **Lists without Permission Parts.** Show all lists and libraries which don't contain the permission parts.

View: All Lists ▼

In the permission table, you can manage permission parts as lists. For example, **activate/deactivate**, **add**, **edit** and **delete**.

4. Manage View Permission Part

4.1 Enable/Disable View Permission

You can enable or disable the View Permission feature for the list and library.

- Enter the View Permission settings page from the list or site settings.
- To enable view permission, select **Enable** from the drop-down list.

View Permission Enable ▼

 Add Permission Part  Exp

Permission Part Name	Status	Actions
----------------------	--------	---------

- To disable the product, select **Disable** from the drop-down list.



View Permission Disable ▼

 Add Permission Part  Exp

Permission Part Name	Status	Actions
----------------------	--------	---------



4.2 Activate/Deactivate A Permission Part

The Permissions Settings section provides an overview of all currently setup View Permission settings. The Status column displays whether one permission part is activated or deactivated.

Permission Part Name	Status	Actions
Hide Salary	 Activated	View Edit Delete
Hide Details	 Deactivated	View Edit Delete

- Enter the View Permission settings page from list or site settings.

- b. Select a permission part which you want to activate.
- c. Click **Activated** or **Deactivated**.

Permission Part Name	Status	Actions
Hide Salary	 Activated	View Edit Delete
Hide Details	 Deactivated	View Edit Delete

4.3 Add A Permission Part

- a. Enter the View Permission settings page from the list or site settings.
- b. Click **Add Permission Part**.
- c. In the **Part Name** box type a name of the part you would like to add.

* Part Name

- d. In the **Include Users** section, specify the user or groups.



▼ Include Users

Select User

☐ All users ☒ Only the following users

Select Users/Groups

SPBOOST Members



Select more users

- e. In the **Exclude Users** section, type the users or groups.

▼ Exclude Users

Select Users/Groups

Henry

Select more users

- f. In **Permission Settings** section, set the permissions for each view.

▼ Permission Settings

Create View Permission ☐ Disable create view (both public and personal)

View Settings

View Name	Access Type	Disable/Enable Ribbon Button (Click to disable/enable)	Disable Edit View
Employee Info	Hidden		<input checked="" type="checkbox"/>
General Info	Full Access		<input type="checkbox"/>
Manager View	Hidden		<input checked="" type="checkbox"/>
[Personal View]	Full Access		<input type="checkbox"/>

- g. In **Default View** section, select one view as default.

▼ Set Default View

Set Default View ☒ Enable default view settings

Select one view as the default view: General Info

- h. Click **OK**.

4.4 Edit A Permission Part

- a. Enter the View Permission settings page from the list or site settings.
- b. Select the permission part which you want to edit by either clicking **Edit** or clicking the permission part name.

View Permission Disable

+ Add Permission Part Export | Import

Permission Part Name	Status	Actions
Hide Salary	Activated	View Edit Delete
Hide Details	Activated	View Edit Delete

- c. In the **Part Name** box, type a new name.
- d. In **Include Users** section, change the user or groups.

- e. In **Exclude Users** section, change the users or groups.
- f. In **Permission Settings** section, change the view permissions.
- g. Click **OK** to save settings.

4.5 Delete A Permission Part

- a. Enter the View Permission settings page from the list or site settings.
- b. Select the permission part you want to delete by either clicking **Delete**.

View Permission	Disable	▼
<div> + Add Permission Part Export Import </div>		
Permission Part Name	Status	Actions
Hide Salary	✓ Activated	View Edit Delete
Hide Details	✓ Activated	View Edit Delete

4.6 Preview A Permission Part

View Permission provides a feature to preview settings of one permission part.

- a. Enter the permission part page and set the **specify users** and view permissions.
- b. Then, click **Preview**.

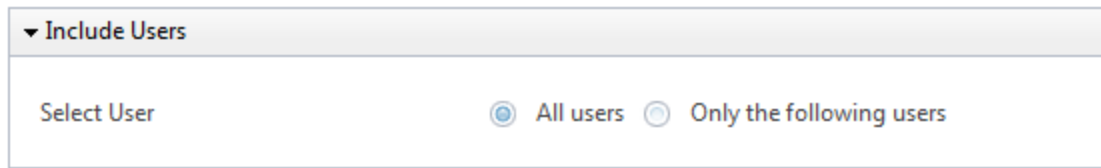


4.7 Assign View Permissions To Users

Assign view permission to all users

Selecting **All users** means any users who access the list will be affected by the view permission settings.

- a. Enter the permission part page.
- b. In the **Include Users** section, select **All users**.

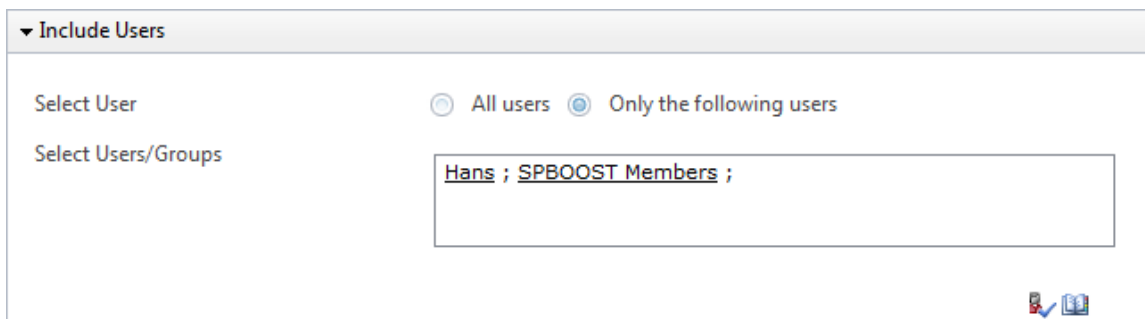


Assign view permission to user or group

You can set view permissions for the specified users or groups. View permission supports the following user or group types:

- Domain user or group
- Form Based Authenticated user
- NT user or group
- SharePoint group

- a. Enter the permission part page.
- b. In the **Include Users** section, select **Only the following users**.




- c. In the Select User/Group box, type the user or group names.

Assign view permission to user columns

View permission allows you to select user or group columns in the current list or from other lists.

- a. Enter the permission part page.
- b. In the **Include Users** section, select **Only the following users**.
- c. Expand **Select more users** section.

- d. Click  Choose user or group columns from other list.

- e. In the dialog window, select **Site** and **List**.

Choose User/Group Columns from Another List

Site: Product Department List: Tasks

Select user/group columns

☐ Created By
☐ Modified By
☐ Assigned To
☐ Task Group

Condition (Enter a condition to determine the users or groups to which the permissions will be assigned)

Condition [Edit](#)

OK Cancel

Note: Only sites in the same site collection are available.

- Select the user/group columns that will be used to specify the users.
- Under **Condition**, click **Edit** to set conditions to filter a selection of users.
- Then click **OK** to save as one item.

Choose User/Group Columns from Another List

+ Choose User/Group Columns from Another List

User/Group Columns	Condition	Actions
Site: Product Department List: Shared Documents User Columns: Respond	There are no conditions.	Edit Delete

Note: You can also add more user columns from other lists in each permission part.

Assign view permission to anonymous users

Views can be set as hidden or read-only for any users when they log on SharePoint as an anonymous user.

- Enter the permission part page.
- In the **Include Users** section, select **Only the following users**.
- Click **Select more users**.
- Select the check box next to **Include anonymous users**.

Select Anonymous Users

☒ Include anonymous users

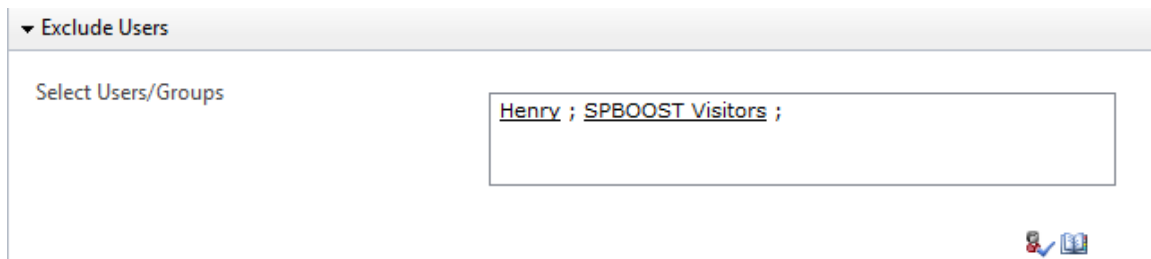
4.8 Exclude View Permissions To Users

Exclude view permission settings for user or group


View permission supports the following user or group types:

- Domain user or group
- Form Based Authenticated user
- NT user or group
- SharePoint group

- Enter one permission part page.
- Expand the **Exclude Users** section.
- In the **Select User/Group** box, type the user or group names.



Exclude view permission settings for user columns

- Enter the permission part page.
- Expand the **Exclude Users** section.
- Click  Choose user or group columns from other list.
- In the dialog window, select **Site** and **List**.

- e. Select the user/group columns that will be used to specify the users.
- f. Then click **OK** to save as one item.

Choose User/Group Columns from Another List

+ Choose User/Group Columns from Another List

User/Group Columns	Condition	Actions
Site: Product Department List: Shared Documents User Columns: Respond	There are no conditions.	<div>Edit</div> <div>Delete</div>

Exclude view permission settings for anonymous users

You can also exclude any users when they log on SharePoint as an anonymous user from the View permissions settings.

- a. Enter the permission part page.
- b. Expand the **Exclude Users** section.
- c. Select the check box next to the **Include anonymous users**.

Select Anonymous Users

☒ Include anonymous users

4.9 Set View Permissions

There are three types of view permissions, full access, hidden and read-only (Disable Edit View).

- **Full Access** means that users have all view permissions.
- **Hidden** means that users cannot access views in the list or library.

- **Disable Edit View** means that users cannot modify the views in the list or library.

Setting a view as read-only means that all items in the list cannot be edited or deleted unless the user has the appropriate permissions. Also, the **Modify this view** option in the **Views** dropdown menu will not be available.

In every view, you have the ability to determine which features users can access. To disable these features, click on the ribbon icon to turn it gray. Once this is done, the ribbon will be disabled or hidden in the specified view.

4.9.1 Set Views As Hidden Or Read-Only

































- Enter the permission part page.
- In the **Permission Settings** section, select one view and select one value in the **Access Type** drop-down list.
- To set the view as read-only, select the **Disable Edit View** box.

▼ Permission Settings

Create View Permission

☐ Disable create view (both public and personal)

View Settings

View Name	Access Type	Disable/Enable Ribbon Button (Click to disable/enable)	Disable Edit View
Employee Info	Hidden	       	<input checked="" type="checkbox"/>
General Info	Full Access	       	<input checked="" type="checkbox"/>
Manager View	Hidden	       	<input checked="" type="checkbox"/>
[Personal View]	Full Access	       	<input type="checkbox"/>

4.9.2 Disable Create View For Users

The **Disable create view** option provides a way to prevent the included users from creating views in the list, including public and personal views.

- Enter the permission part page.
- In the **Permission Settings** section, click the check box next to the **Disable create view** (both public and personal).

▼ Permission Settings

Create View Permission

☒ Disable create view (both public and personal)

4.9.3 Set Personal View As Hidden Or Read-Only

When personal view is set as **hidden** or **read-only**, users will be restricted in accessing their personal views and they also cannot modify views.

































- Enter the view permission part page.
- In **Include Users** sections, select users or groups.
- In **Permission Settings** section, select **Personal View** and set the permissions as **Hidden or Read-only**.

Permission Settings

Create View Permission

☐ Disable create view (both public and personal)

View Settings

View Name	Access Type	Disable/Enable Ribbon Button (Click to disable/enable)	Disable Edit View
Employee Info	Hidden	       	<input checked="" type="checkbox"/>
General Info	Full Access	       	<input checked="" type="checkbox"/>
Manager View	Hidden	       	<input checked="" type="checkbox"/>
[Personal View]	Full Access	       	<input type="checkbox"/>

4.9.4 Set Default View For Users

In view permission, you can specify the default view for selected users in the **Include People** section. After configuration, the log-on will see a specified default view when they try to access the list.

- Enter the view permission part page.
- In **Set Default View** section, select check box next to Enable Default view settings.

Set Default View

Set Default View

☒ Enable default view settings

Select one view as the default view: General Info

- Select one view from the drop-down list.

Note: Only the public view can be set as the default view.

4.10 Manage Advanced Settings

Manage Settings on Site

Column/View Permission provides a page to configure more settings on site or list level.

After the settings are configured on site, the sub sites and contained lists can inherit or customize (stop inheriting) settings.

Follow these steps to enter the Advanced Settings page:

- a. Go to > **Site Settings** > **BoostSolutions Software** > **View Permission settings**.

if you want to manage settings in a root site, under **Site Collection Administration**, click **Go to top level site settings**.

- b. In the Column Permission Settings page, click **Advanced Settings** link.

Site Settings › Column Permission Settings

- c. In the settings page, you can configure the following options:

If you enter the settings page from a sub site, you can choose to inherit to stop inheriting settings from a parent site.

To customize the settings for a site, select Stop inheriting settings and then configure each section.

Default Settings for View Permission

This function defines the default behavior for View Permissions.

Default Settings for View Permission

Specify whether views in this list are visible or hidden by default. (Note: If you select "hidden", then all new views and any previously existing views will be hidden by default. This results in all users not having access to any views in this list unless you specifically grant them permission to access the view(s). If you choose "visible" as your default, all views will be fully visible to all users, unless you specifically configure a permission part to deny them access.)

Select the default settings for view permission:

- ☒ Hidden
☐ Visible

- If the default level is set as **Hidden**, then all existing and new views will be hidden by the View Permission settings unless you specifically set these views as full access or read-only.
- Setting the default to be **Visible** will make all existing and new views accessible by default.

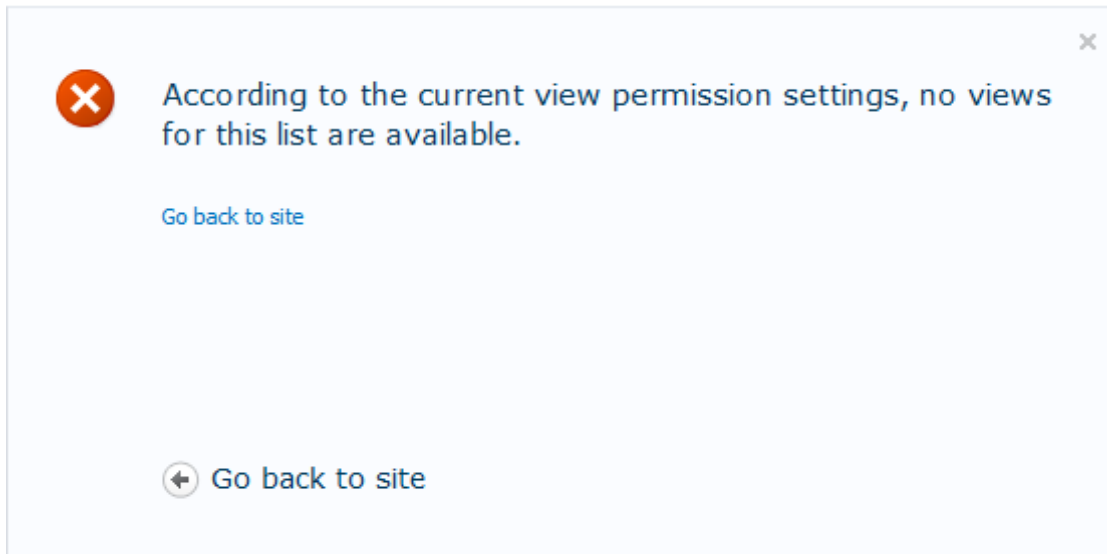
Note: after configure the default settings here, you can also set permissions for each individual view in the Permission part.

Redirect Page Settings

These settings provide the option to configure notifications if views are unavailable (hidden) to users.

If activated, any users without sufficient permissions will be directed to a page presenting them with the following message.

Please note this function is only available in SharePoint classic experiences.



- To enable this function, click the check box next to **Use redirect page**.
- Type your message in each text box.

There are four messages that can be configured. However, each message has a default message preset.

- **View unavailable message:** This message will be displayed if the user does not have sufficient permissions to access the view selected.
- **All views unavailable message:** This message will be displayed if the user does not have sufficient permissions to access any view for this list.
- **Go to view button text:** This message will be displayed on the **Go to view** button, to direct the user to the next available view.

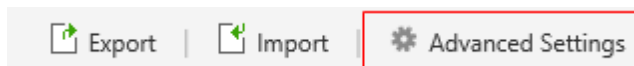
- **Return to homepage button text:** This message will be displayed on the **Return to homepage** button to direct the user from this list.

Redirect Page Settings	
Configure redirect page settings. If you enable the redirect page settings for this list, any user that attempts to access a view to which he does not have the necessary permissions will automatically be redirected to a page containing the specified text. If the redirect page is not enabled, the user will simply see the default "Access Denied" message or be sent to the next available view.	
<input checked="" type="checkbox"/> Use redirect page	
View unavailable message:	According to the current view permission settings, this view is not available.
All views unavailable message:	According to the current view permission settings, no views for this list are available.
"Go to view" button text:	Go to next available view
"Return to homepage" button text:	Go back to site

Manage Settings on List

Besides managing settings on a site level, you can configure the above settings for an individual list or library.

- To access the settings page in a list, go to: **List Settings > View Permission Settings > Advanced Settings.**



- In the Advanced Settings page, click **Stop inheriting settings**, and then configure the unique settings.



- Configure the following sections: Default Settings for View Permission and Redirect Page Settings. The steps for configuration are similar to those found in [section 4.10](#).

4.11 Managing View Permissions On The Site

View Permission provides a central page on the site where you can manage view permissions on all lists or libraries.

Select Site: Product Center

Advanced Settings

View: All Lists

List Name (Number of Permission Parts)	View Permission	Actions									
<div> <div></div> <div>Contacts (1)</div> </div>	<div>Enable</div>	<div> <div>Add Permission Part</div> <div>Export</div> <div>Import</div> <div>Advanced Settings</div> <div>(Inherit settings)</div> </div>									
<div> <div></div> <div>Employee Information (2)</div> </div>	<div>Enable</div>	<div> <div>Add Permission Part</div> <div>Export</div> <div>Import</div> <div>Advanced Settings</div> <div>(Stop inheriting settings)</div> </div>									
<table> <tr> <th>Permission Part Name</th> <th>Status</th> <th>Actions</th> </tr> <tr> <td>Manager's View</td> <td> <div> <div></div> <div>Activated</div> </div> </td> <td> <div> <div>View</div> <div>Edit</div> <div>Delete</div> </div> </td> </tr> <tr> <td>HR's View</td> <td> <div> <div></div> <div>Deactivated</div> </div> </td> <td> <div> <div>View</div> <div>Edit</div> <div>Delete</div> </div> </td> </tr> </table>			Permission Part Name	Status	Actions	Manager's View	<div> <div></div> <div>Activated</div> </div>	<div> <div>View</div> <div>Edit</div> <div>Delete</div> </div>	HR's View	<div> <div></div> <div>Deactivated</div> </div>	<div> <div>View</div> <div>Edit</div> <div>Delete</div> </div>
Permission Part Name	Status	Actions									
Manager's View	<div> <div></div> <div>Activated</div> </div>	<div> <div>View</div> <div>Edit</div> <div>Delete</div> </div>									
HR's View	<div> <div></div> <div>Deactivated</div> </div>	<div> <div>View</div> <div>Edit</div> <div>Delete</div> </div>									
<div> <div></div> <div>Employee Information list (2)</div> </div>	<div>Disable</div>	<div> <div>Add Permission Part</div> <div>Export</div> <div>Import</div> <div>Advanced Settings</div> <div>(Inherit settings)</div> </div>									
<div> <div></div> <div>User Employee Info (2)</div> </div>	<div>Disable</div>	<div> <div>Add Permission Part</div> <div>Export</div> <div>Import</div> <div>Advanced Settings</div> <div>(Stop inheriting settings)</div> </div>									
<div> <div></div> <div>Calendar-1 (0)</div> </div>	<div>Enable</div>	<div> <div>Add Permission Part</div> <div>Export</div> <div>Import</div> <div>Advanced Settings</div> <div>(Inherit settings)</div> </div>									
<div> <div></div> <div>Calendar-2 (0)</div> </div>	<div>Enable</div>	<div> <div>Add Permission Part</div> <div>Export</div> <div>Import</div> <div>Advanced Settings</div> <div>(Inherit settings)</div> </div>									
<div> <div></div> <div>Car and Salary (0)</div> </div>	<div>Enable</div>	<div> <div>Add Permission Part</div> <div>Export</div> <div>Import</div> <div>Advanced Settings</div> <div>(Inherit settings)</div> </div>									
<div> <div></div> <div>Case List (0)</div> </div>	<div>Enable</div>	<div> <div>Add Permission Part</div> <div>Export</div> <div>Import</div> <div>Advanced Settings</div> <div>(Inherit settings)</div> </div>									
<div> <div></div> <div>Company Information (0)</div> </div>	<div>Enable</div>	<div> <div>Add Permission Part</div> <div>Export</div> <div>Import</div> <div>Advanced Settings</div> <div>(Inherit settings)</div> </div>									
<div> <div></div> <div>Contact List (0)</div> </div>	<div>Enable</div>	<div> <div>Add Permission Part</div> <div>Export</div> <div>Import</div> <div>Advanced Settings</div> <div>(Inherit settings)</div> </div>									

You can locate lists in other sites by changing the site in the drop-down list.

You can also filter lists by views as follows:

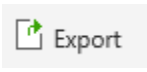
- **All Lists.** Show all lists and libraries under selected site.
- **Lists with Permission Parts.** Show all lists and libraries which contain the permission parts.
- **Lists without Permission Parts.** Show all lists and libraries which don't contain the permission parts.

In the permission table, you can manage permission parts as lists. For example, **activate/deactivate**, **add**, **edit** and **delete**.


5. Export and Import permission settings

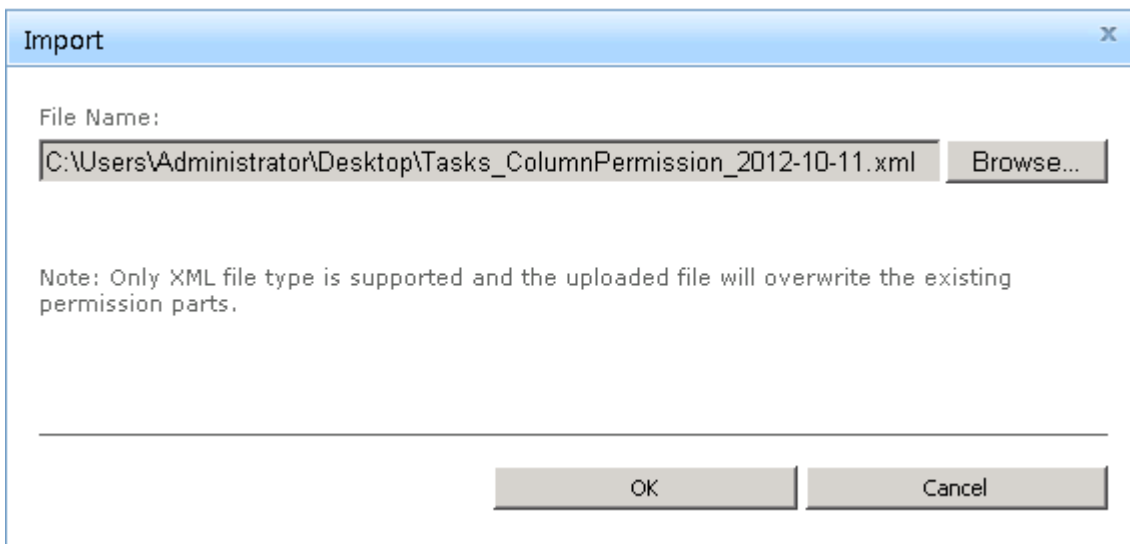
You can **export** and **import** column permission settings and advanced settings as an xml file as a backup, or use it on other lists.

5.1 Export

- Enter the column or view permission settings page, click .
- A popup window will open.
- Select a location and save the settings.

5.2 Import

- Enter the column or view permission settings page, click .
- In the popup window, browse for a file and upload it.
- Click **OK**.
- Or click **Cancel** to abort importing the specified permission settings.



6. How To Use Column/View Permission API

Column/View Permission publishes an Application Programming Interface (API) that provides easy compatibility with other applications.

For more details, please refer to the [Column/View Permission API Documentation](#).

7. How To Control Column/View Permission On Web Services

Column/View Permission will limit permissions of web service methods based on the Column/View Permission settings in the following list.

Service	Methods	Description
Lists (Lists.asmx)	AddAttachment DeleteAttachment GetListAndView GetListItem UpdateListItem GetListItemChanges GetAttachments	Methods for working with Lists and List Data
Site Data (SiteData.asmx)	GetAttachments GetListItems	Methods that return metadata or list
Views(Views.asmx)	AddView DeleteView GetViewCollection GetViewHtml UpdateView UpdateViewHtml UpdateViewHtml2	Methods for working with list views

To enable Column/View Permission on web services, you need to install Column/View Permission for Web Services on each web front end of farm.

8. Technical Limitations

Due to the technical limitations, there are some limitations of Column/View Permission:

- The Column/View Permission functionality does not support some out-of-box SharePoint columns that are marked in the column permission section in the modern experience.
- The Column/View Permission functionality is not operational when adding a list as a web part in the modern SharePoint experience.
- If the product version you are using is between 4.0 and 4.8 and the Default Settings for View Permission is set as Hidden, the settings will change to Visible after upgrade to version 4.9. This will not affect your View Permission control.
- Column/View Permission does not protect metadata in documents opened with external applications (Microsoft Office Word);
- No mobile support;
- Column/View Permission does not work for search results;
- Column/View Permission does not support RSS feeds;
- Cannot hide columns in Alert Me email for deleted items;
- Column with comma cannot be support by IndexOf() function.
- Column/View Permission does not support Projected Fields currently;
- View Selector drop-down menu will not work properly if there are multiple list view Web Parts in one page or site.

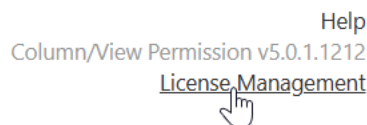
Appendix 1: License Management

You can use Column/View Permission without entering any license code for a period of 30 days from when you first use it.

To use product without limitation, you will need to purchase a license and register the product.

Finding License Information

- a. In the products main page, click the License Management link and enter the **License Management Center**.



- b. Click Download License Information, choose a license type and download the information (Server Code, Farm ID or Site Collection ID).

Download License Information

Download the license type information and send to sales@boostsolutions.com to get license.

Choose a license type

☒ Server License

Server Code: 24edc5f10a7f4ca091bbc0fab63d3eaab468c3b17b5c44ee96d9b8e595000357

☐ Farm License

Farm ID: {24edc5f1-0a7f-4ca0-91bb-c0fab63d3eaa}
Number of Users: 22 user(s)

☐ Site Collection License

Site Collection ID: 38d6d052-0dab-43dc-a669-cdd5ad7d7f3d Change
Site Collection: <http://product2013/sites/Product Center>

Download

Close

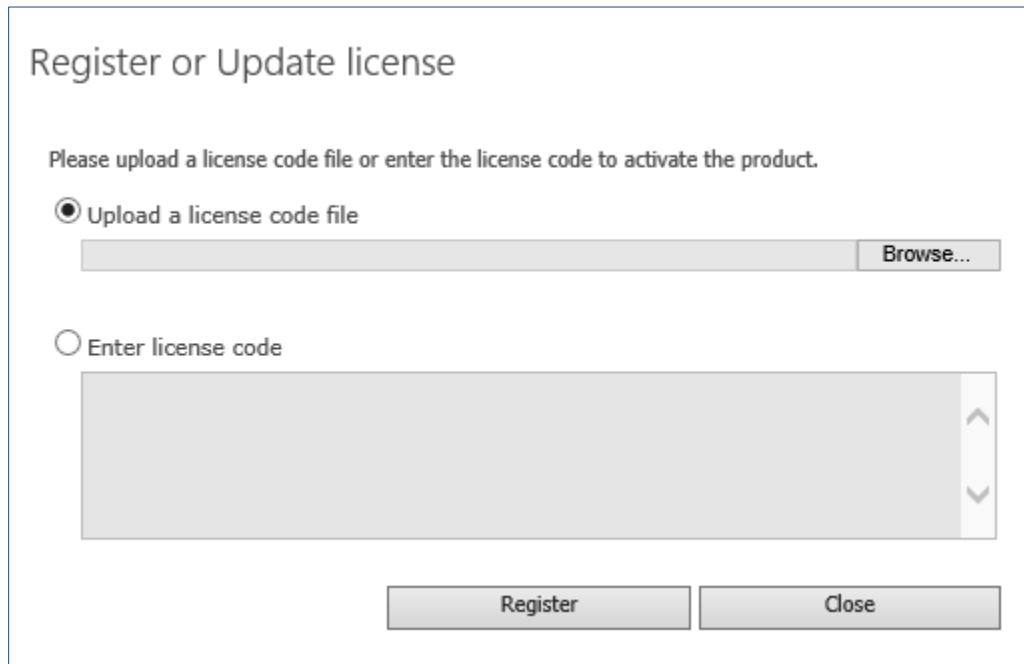
In order for BoostSolutions to create a license for you, you need to send us your SharePoint environment identifier (Note: different license types need different information). A server license

needs a server code; a Farm license needs a farm ID; and a site collection license needs a site collection ID.

- c. Send the above information to us (sales@boostsolutions.com) to generate a license code.

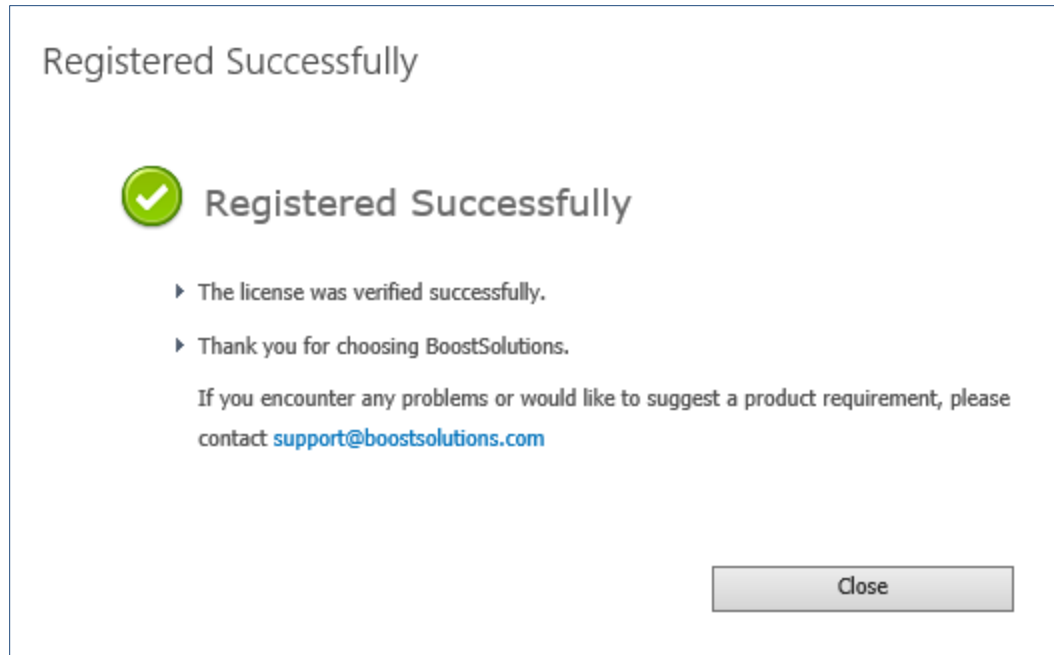
License Registration

- a. When you receive a product license code, enter the **License Management Center** page.
- b. Click **Register** on the license page and a **Register or Update license** window will open.



The image shows a dialog box titled "Register or Update license". Inside the dialog, there is a message: "Please upload a license code file or enter the license code to activate the product." Below this message are two radio button options. The first option is "Upload a license code file", which is selected (indicated by a filled circle). To the right of this option is a text input field with a "Browse..." button. The second option is "Enter license code", which is not selected (indicated by an empty circle). Below this option is a large text input field. At the bottom of the dialog are two buttons: "Register" and "Close".

- c. Upload the license file or enter the license code and click **Register**. You will get confirmation that your license has been validated.



For more details on license management, see the [BoostSolutions Foundation](#).